

## Instructions to pre-register in the spring:

We encourage that you preregister your players online. This will save you time at the registration as we will not have preprinted forms. Print 3 copies of your preregister form and bring it with you to one of our registrations. You will not be registered unless you bring your forms to one of our registrations. For those that cannot preregister online we will have blank registration forms at registration.

Go to [www.eayso.org](http://www.eayso.org)

If you have used the system program before, enter your email and password and click the **login** button. If you haven't, set yourself up as a user by clicking on one of the buttons below the login and password fields.

After logging into the system, the welcome screen should come up with options on the left under the title, **Apply for my children to play**. When prompted for an AYSO region, HAYSL is region 627.

Pre-Registration Instructions for the Spring Season:

- If your player has never played for HAYSL before, click the **Application for new player** link which is 1<sup>st</sup> on the left.
- If your player played for HAYSL during the just past fall soccer season, follow the below instructions:

If any registration information has changed from when the form was submitted for the fall season, click the **Update player information** link, 3<sup>rd</sup> down on the left.

After information has been changed or if information didn't need to be changed, click the **Signup for other programs** link, which is the 7<sup>th</sup> down on the left. You should now see your player or players that played in the fall. Under the Signup for spring-2012 column, click on the word "**Signup**" in blue for players you want to register for the spring season. A gray box will appear asking "are you sure you want to sign up the player?" If you are sure click "**OK**", otherwise click "cancel". You should see a line in green under the "Signup for other programs" title that says, "Signup successful".

Click the back button to get back to the welcome screen.

- If your player played for HAYSL any previous season in the past other than the just past fall season, click the **Application for returning player** link, which is 2<sup>nd</sup> on the left.

### Printing forms:

After completing entering or changing information, click the **Print player form** link, 6<sup>th</sup> down on the left.

Print 3 copies of the forms, sign and date each one, and bring them to one of the HAYSL registration events.

While our registration fee is \$65, you will save \$10 per player by coming to one of the registration events....so if you are coming to a registration event, make out a check for \$55 per player made payable to HAYSL. If you participated in our fundraiser from the past year and have a credit, we will let you know the amount of the credit at the registration location. If your player plans to play on an additional team or one of our traveling teams, the additional fee(s) will be collected sometime during the beginning of the season.

If your player has never played for HAYSL before, we will need to see a birth certificate or other form of identification.

For our players returning from the fall, please know that while there is no guarantee, we do strive to keep our primary play teams intact from the fall season to the spring season. If your player is returning from the fall season and is able to remain on the same primary play team, we ask that they use the same jersey that they used in the fall. Primary play players that are placed on a new team or have out grown their jersey from the fall will be provided a new one.

Thanks!

Lynn